

# japantown task force, inc.

a planning, preservation, and development organization

JTF Board Meeting  
Monday May 24, 2010 @ 6:00 p.m.  
Union Bank Community Room  
Meeting Minutes

Attendees: Caryl Ito, Rosalyn Tonai, Lisa Watada, Seiko Fujimoto  
Staff: Bob Hamaguchi  
Guests: None  
Absent: Sandy Mori, Tak Matsuba, Benh Nakajo, Mark Moriguchi, Doug Dawkins, Denis Henmi

- A. Recognition of Quorum established by 6 members. There was not a quorum.

Meeting called to order: 6:15 p.m. by Caryl Ito, Vice President

- B. Approval of Minutes: The minutes of the Mar 22 meeting will have to be approved at the next meeting.

- C. Report from Bob Hamaguchi, Executive Director

Financials/Funding Sources – The financial statements for April 30 will be distributed at the next meeting.

Better Neighborhood Plan Update – The most recent Organizing Committee meeting was held on May 4 in the Union Bank Community Room. A format and schedule for the community review was decided on. The Community Review Schedule was in the board package. It shows the subcommittees that are organized by chapters, when they are meeting and who are the co-chairs of each subcommittee. Also listed are the community meetings scheduled for May and June. The April 15 memorandum to John Rahaim (board package) was discussed and supported by this board. The request was for the director to reallocate 0.5 staff to the Japantown BNP. At the meeting, Jon Osaki announced that the Dept of Children Youth and Family will be eliminating the funding for JCYC Youth Leaders program for next year. He requested community-wide support for getting this funding back into the budget before it goes to the Board of Supervisors on Jun 1. The support for JCYC was unanimous.

MOH/OEWD Business Assistance Grant - Hamaguchi reported that he has obtained two new clients bringing the total assisted to seven. He hopes to obtain at least two more clients before the end of the contract on Jun 30. A SBA Workshop was held on May 17. In spite of efforts to attract merchants through emails and personal visits by staff and SBA interns, there were only two that attended. The feedback was that there was not a good understanding of who SBA was and what they do. Unfortunately, that was the purpose of the workshop. SBA and the Small Business Development Center will work with us on the next workshop. A Customer Service Workshop is being postponed until June to give time to organize to boost interest and attendance. Hamaguchi reported that he has received word that MOCI has approved a \$50,000 Small Business Assistance Grant for 2010-11.

PG&E Grant – Hamaguchi reported that PG&E has sent a check for \$8,000 to support the Japantown economic development and marketing effort of JTF.

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Other Developments - Seiko Fujimoto brought letters from 3D that were distributed to mall tenants today May 24. It announced that there will be a new property manager onsite replacing Shelter Bay. Her name is Sheron Chiu and she will office in the second floor of Miyako Mall.

## B. Other Business and Announcements

The next meeting will be Monday June 28.

The meeting was adjourned at 7:30 p.m.